

Laurelhurst Recreation, Inc.

SPECIAL CLASS PARTY RESERVATION FORM - 2009

PROCEDURE:

1. Fill out this form and deliver it to Laurelhurst Recreation Inc, 1063 Colony Hills Lane, Cupertino, CA 95014.
2. Attach your \$25 non-refundable Reservation Fee.
3. Confirm your date with the Social Director (Margie – 408-646-2744).

NO PARTIES WILL BE ALLOWED WITHOUT FIRST COMPLETING THIS FORM.

NO PARTIES WILL BE ALLOWED ON ANY SUNDAY, HOLIDAY, BLACKOUT DAY, OR DURING RESTRICTED HRS.
(see calendar), or on any day when another party is already scheduled (without objection).

School Name: _____ Class Name (or Room No.) _____

Teacher's Name _____ Phone: _____

Date Of Party: _____ Time Of Party (4 hrs. max.): _____ TO _____
(Parties must fall between the hours of 9 AM and 1 PM).

TOTAL NUMBER OF ATTENDEES EXPECTED: _____

LIFEGUARD IS REQUIRED

One **LRI STAFF LIFEGUARD** is required at all class parties. The fee for the lifeguard is \$20 per hour (3 hour minimum). As a safety precaution, it is also required that a teacher or teacher's aide sit at poolside to monitor activity in the pool.

Grounds use / reservation fee for class parties is \$25.00
(ATTACH CHECK TO THIS APPLICATION):

ADDITIONAL COSTS (Payable at the end of your party):

TOTAL NUMBER OF ATTENDEES _____ x \$3.00 each = \$ _____
(Note: There is no charge for 1 teacher and up to 2 aides)

LIFEGUARD HOURS _____ x \$20 per hour = \$ _____
(3 hour minimum)

TOTAL DUE = \$ _____

LIFEGUARD FEE + GUEST FEE MUST BE PAID AT THE END OF YOUR PARTY. MAKE YOUR CHECK PAYABLE TO LRI.

Use / reservation fee is non-refundable and MUST BE ATTACHED TO THIS APPLICATION, but may be applied to a new date (one only) if change is necessary, as long as at least 7 days notice is given. Inclement weather is not a valid excuse for cancelation, however reservation fee may be applied to a future "rain date". Fee may not be carried over to next year.

RELEASE OF LIABILITY

In consideration of being permitted to use the Laurelhurst Recreation facility for my private party, I agree, on behalf of myself, my organization, my family, and our guests to be responsible for any damage to the facility caused by the aforementioned, and to make no claim against Laurelhurst Recreation, Inc., or its employees, directors, agents, members, or board members (collectively referred to as the "Released Parties") for any injury or damage to my family, myself, or our guests arising from negligence, lack of supervision, or other acts, however caused.

In addition, I release and discharge the Released Parties for all actions, claims or demands that I or my family, my organization, or our guests, have or may have for personal injuries received at the facility, or personal property damage resulting from any activities. This includes injury or damage caused by negligence, active or passive, or other actions of the released parties.

I have read this agreement, and I understand this is a COMPLETE RELEASE OF ALL LIABILITY of Laurelhurst Recreation, Inc., its employees, members, directors, agents, and board members.

Signature below acknowledges confirmation of your event and Release of Liability.

ALL POOL RULES APPLY I have read and will comply with the LRI Pool Rules (available on-line at: www.laurelhurstpool.com)

Party Giver Signature: _____ Today's date: _____

ATTACH YOUR NON-REFUNDABLE USE/RESERVATION FEE (\$25) to this form and return to the LRI Social Director. The balance (guest fees + lifeguard fee) is due and payable at the event. Please use guest fee envelope in the lanai for balance. Make checks payable to L.R.I.

Questions ? Need help with logistics? - Please call the Social Director, Margie Zirilli - 408-646-2744.

**Laurelhurst Recreation Inc.
Cabana Club**

KEEP THIS SHEET

Party Date: _____ (Be sure to fill in the date on the calendar on the bulletin board).

Begin Time: _____

End Time: _____

NOTES FOR A SUCCESSFUL "CLASS" PARTY

- Arrive early. Be ready for your guests.
- No glass bottles or containers are allowed anywhere in the facility.
- Ask your guests to store their belongings in the lanai.
- Food is restricted to the lanai and lawn areas. No eating in or around the pool.
- It is customary to offer the lifeguard a snack.
- Do not allow unruly / unsafe behavior.
- All pool rules apply. (Posted at the pool and available on-line at: www.laurelhurstpool.com).
- Schedule your activities to allow time for clean up BEFORE the end time of your party.
- Wipe off tables, sweep floor, and throw all trash and recyclables in the proper cans.
- Return tables, chairs, benches, toys, etc. to their proper places.
- Be sure to check the bathrooms and clean up any debris your guests may have left.
- If the trashcans are full, you may empty them into the large garbage can behind the lanai.
- The balance (guest fees \$3 per guest + lifeguard fee \$20 per hr per guard) is due and payable at the event. Please use guest fee envelope in the lanai for balance. Make your check payable to L.R.I.
- It's OK to tip the lifeguard.

Questions, call Margie @ 408-257-2531.